



No. 22.00.0000.052.25.001.21.659

Date: 06 November 2023

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, in favor of the following Officer attending 'The 5th Asian Elephant Endotheliotropic Herpesvirus (EEHV) Working Group Meeting' and 'The 19th International Elephant Conservation and Research Symposium.' The events are scheduled to be held in **Thailand** from November 13<sup>th</sup> to November 17<sup>th</sup>, 2023. The 'The 5th Asian Elephant Endotheliotropic Herpesvirus (EEHV) Working Group Meeting' will take place on November 13<sup>th</sup>, followed by 'The 19th International Elephant Conservation and Research Symposium' from November 14<sup>th</sup> to November 17<sup>th</sup>. This is under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Dr. Mohammad Nizam Uddin Chowdhury	Assistant Veterinary Surgeon	Sheikh Kamal Wildlife Center, Gazipur

2. Terms and conditions:

- i. The Officer will start his journey for **Thailand** on a convenient date near 13 November 2023;
- ii. The period of this meeting and symposium and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. The Organizer(s) will bear all expenses of the aforesaid meeting and symposium;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the meeting and symposium and
- vii. He will have to submit reports on the meeting and symposium to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the events.

3. This order is issued with the approval of the competent authority.

  
06.11.2023  
(Jesmin Nahar)

Senior Assistant Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

**External**


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
03. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
04. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale)**.
05. Chief Conservator of Forests (Current Charge), Bangladesh Forest Department, Dhaka.
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Joint Secretary (Admin), Ministry of Environment, Forest and Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
05. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
06. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website)**.

**Personal**

01. Mr. Dr. Mohammad Nizam Uddin Chowdhury, Assistant Veterinary Surgeon, Sheikh Kamal Wildlife Center, Gazipur.

  
06.11.2023  
(Jesmin Nahar)

Senior Assistant Secretary