



No. 22.00.0000.052.25.002.17.504

Date: 04 September 2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh in favour of the following Officer attending a workshop titled "Intergovernmental Panel on Climate Change (IPCC) Seventh Assessment Report (AR7)" to be held in **London, UK** from 18th to 19th September 2023 under the terms and conditions described in paragraph 2:

Sl No.	Participant's Name	Designation	Place of Posting
i.	Iqbal Abdullah Harun	Additional Secretary	Ministry of Environment, Forest & Climate Change, Dhaka.

2. Terms and conditions:

- i. The Officer may start his journey for **London, UK** on a convenient date close to 18th September 2023
- ii. The period of this workshop and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency, **there will be no financial involvement of Bangladesh Government;**
- iv. Department for Energy Security & Net Zero, UK will bear all expenses for participation in the aforesaid this workshop;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. The Officer will return to his respective workplace immediately after returning from the workshop and
- vii. The Officer will have to submit reports on the above-mentioned workshop to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the workshop.

3. This order is issued with the approval of the competent authority.


04.09.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. High Commissioner of Bangladesh to London, Bangladesh High commission in London, UK.
04. H.E. British High Commissioner to Bangladesh, British High commission in Dhaka, Bangladesh.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale).**
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website).**

Personal

01. Mr. Iqbal Abdullah Harun, Additional Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.



04.09.2023

(Jesmin Nahar)

Senior Assistant Secretary