

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
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Dated: 09.08.2017

From: Md. Mamunur Rashid
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghich, Dhaka, Bangladesh.

Sub : Government order for participation in the "Regional Training Workshop for Negotiators" to be held from 6-7 September, 2017 in Sri Lanka.

The undersigned is directed to convey the permission of the Government of the Peoples Republic of Bangladesh in favour of the following officials to participate in the "Regional Training Workshop for Negotiators" to be held from 6-7September, 2017 in Sri Lanka.

Sl No.	Name and Designation
01.	Ms.Roksana Tarannum Deputy Secretary Ministry of Environment And Forests
02.	Md. Sajjad Hossain Bhuiyan Deputy Secretary Ministry of Environment And Forests

2. The terms and conditions of this order are as follows:
 - i. They will be treated as on duty on this period;
 - ii. They will draw their pay and allowances in local currency during the aforesaid period;
 - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government with this visit
 - iv. They will not stay abroad beyond the approved period (excluding travel time);
 - v. They will submit a report on the acquired experiences to this ministry after their return.
3. This order is issued with the approval of the competent authority.


(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Administration), Ministry of Environment & Forests, Dhaka.
3. Director General, Immigration and Passport, Dhaka.
4. Ms.Roksana Tarannum, Deputy Secretary, Ministry of Environment And Forests, Dhaka.
5. Md. Sajjad Hossain Bhuiyan, Deputy Secretary, Ministry of Environment And Forests, Dhaka.
6. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).