

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin -2

No. 22.00.0000.072.23.004.14-402

Dated: 25.05.2016

From : Md. Shafiqur Reza Biswas
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Bagicha, Dhaka, Bangladesh.


Sub: Permission to participate in the "Network Meeting and Thematic Workshops for Asia and the Pacific National Ozone Officers" to be held from 14 to 20 June, 2016 in Fiji.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Quazi Sarwar Imtiaz Hashmi, Additional Director General, Department of Environment, Ministry of Environment & Forests, Government of the People's Republic of Bangladesh to participate in "Network Meeting and Thematic Workshops for Asia and the Pacific National Ozone Officers" to be held from 14 to 20 June, 2016 in Fiji.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty on this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. All expenses of the nominee in connection with this visit will be borne by the organizer.
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this Ministry after his return.

3. This order is issued with the approval of the competent authority.



(Md. Shafiqur Reza Biswas)
Deputy Secretary
Phone : 88-02-9514133

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Administration/Environment/Development), Ministry of Environment and Forests, Dhaka.
3. Director General, Department of Environment, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
6. Mr. Quazi Sarwar Imtiaz Hashmi, Additional Director General, Department of Environment, Dhaka.
7. Private Secretary to the Secretary, Ministry of Environment and Forests, Dhaka.
8. Deputy Secretary, Admin-2, Ministry of Environment and Forests, Dhaka.
9. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
- ✓ 12. Programmer, Ministry of Environment and Forest, Dhaka.
13. Accounts Officer, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
14. Office Copy.