

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Planning Section-4
www.moef.gov.bd

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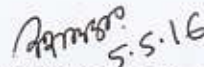
From: Nirmol Kumar Halder
Senior Assistant Chief

To: Chief Accounts Officer
Ministry of Environment and Forests
Segun Bagicha, Dhaka, Bangladesh.

Sub: Government Order to attend the "The Ninth Executive Forest Policy Course: Sustainable Development Goals, Climate Change and the Future of Forests in the Asia-pacific" in Indonesia, since 24 May-02 June, 2016 or nearest Possible date.

The undersigned is directed to convey the order of the Government of the People's Republic of Bangladesh in favour of (i) Mr. Mohammad Shafiul Alam Chowdhury, Deputy Chief Conservator of Forest (Current Charge), Department of Forests, Agargaon, Dhaka; (ii) Mrs. Nila Dutta, Director, Botanical Garder and Setakundo Eco-park, Chittagong; and (iii) Mrs. Farjana Jahan, Assistant Chief, Ministry of Environment and Forests to attend the "The Ninth Executive Forest Policy Course: Sustainable Development Goals, Climate Change and the Future of Forests in the Asia-pacific" in Indonesia, since 24 May-02 June, 2016 or nearest Possible date.

2. The terms and conditions of this order are as follows:
 - i. They will be considered as on duty, while on deputation;
 - ii. They will draw their pay and allowances in local currency during the aforesaid period;
 - iii. All expenses in connection with participation in the said training Course will be borne by the FAO;
 - iv. They will not stay abroad beyond the approved period (excluding the travel time); and
 - v. They will submit a report on the acquired experiences to this Ministry.
3. This order is issued with the approval of the competent authority.


(Nirmol Kumar Halder)
Senior Assistant Chief
☎: 9540996

Copy for kind information and necessary action (not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (Attn: DG (Consular) with a request to issue Note Verbale)
2. H.E. Ambassador, Embassy of Indonesia, in Dhaka, Road # 53, Plot # 14, Gulshan-2, Dhaka.
3. H.E. Ambassador, Embassy and Parmanent Mission of Bangladesh, Jakarta, Indonesia.
4. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
5. Chief Conservator of Forests, Department of Forests, Agargaon, Dhaka.
6. Mr. Mohammad Shafiul Alam Chowdhury, Deputy Chief Conservator of Forest, Department of Forests, Agargaon, Dhaka.
7. Mrs. Nila Dutta, Director, Botanical Garder and Setakundo Eco-park, Chittagong.
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. Private Secretary to the Hon`ble Minister, Ministry of Environment and Forests, Dhaka.
10. Private Secretary to the Secretary, Ministry of Environment and Forests, Bangladesh Secretariat, Dhaka.
11. Mrs. Farjana Jahan, Assistant Chief, Ministry of Environment and Forests, Bangladesh Secretariat, Dhaka.
12. Mr. Mike Robson, FAO Representative in Bangladesh, House # 37, Road # 8, Dhanmondi, Dhaka 1205.
13. Senior Assistant Secretary (Admin-2), Ministry of Environment and Forests, Dhaka.
14. P.O to Additional Secretary (Development), Ministry of Environment and Forests, Dhaka.
15. Personal Assistant to Deputy Chief, Ministry of Environment and Forests, Dhaka.
16. Office Copy.