

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Environment Section : I
website: www.moef.gov.bd

No. 22.00.0000.072.24.007.15-377

Dated: 16 .08.2015

From : Dilsad Begum
Senior Assistant Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Bagicha, Dhaka, Bangladesh.


Sub: Permission for Participation in the "Working Group Meeting of the Climate and Clean Air Coalition to Reduce Short-Lived Climate Pollutants (CCAC)" to be held from 07 - 11 September 2015 in Paris, France.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Sultan Ahmed, Director, Department of Environment, Ministry of Environment & Forests, Government of the People's Republic of Bangladesh for participation in the "Working Group Meeting of the Climate and Clean Air Coalition to Reduce Short-Lived Climate Pollutants (CCAC)" to be held from 07 - 11 September 2015 in Paris, France.

2.. The terms and conditions of this order are as follows:

- i. He will be treated as on duty on this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. All expenses in connection with his participation in the said event will be borne by the organizer.
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this Ministry after his return.
- vi. He will be connected to his office/MoEF through digital means i.e E-mail/Skype etc. during the period of his stay.

3. This order is issued with the approval of the competent authority.


(Dilsad Begum)

Senior Assistant Secretary

Phone # 88-02-9570017


E-mail: anita_musarrat@hotmail.com

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Copy for information and necessary action to:

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Environment), Ministry of Environment and Forests, Dhaka.
3. Director General, Department of Environment, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Joint Secretary (Admin.), Ministry of Environment and Forests, Dhaka.
6. Mr. Sultan Ahmed, Director, Department of Environment, Dhaka.
7. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests.
8. Private Secretary to the Secretary, Ministry of Environment and Forests, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.


(Dilsad Begum)

Senior Assistant Secretary