

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.006.18-194

Dated: 13.03.2018

From : Md. Mamunur Rashid
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghicha, Dhaka, Bangladesh.

Sub : Government Order for participation in the meeting of 'Adaptation Fund Board' to be held from 20-23 March, 2018 in Bonn, Germany.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Mirza Shawkat Ali, Director, Department of Environment, Ministry of Environment and Forests to participate in the meeting of 'Adaptation Fund Board' to be held from 20-23 March, 2018 in Bonn, Germany.

2. The terms and conditions of this order are as follows:
 - i. He will be treated as on duty during this period;
 - ii. He will draw his pay and allowances in local currency during the aforesaid period;
 - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
 - iv. He will not stay abroad beyond the approved period (excluding travel time);
 - v. He will submit a report on the acquired experiences to this ministry after return.
3. This order is issued with the approval of the competent authority.



13.03.2018

(Md. Mamunur Rashid)

Deputy Secretary

Phone: 88-02-9549072

E-mail: admin2@moef.gov.bd

Copy for information and necessary action to (Not in order of seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Director General, Department of Environment, Agargaon, Dhaka.
3. Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka
6. Mr. Mirza Shawkat Ali, Director, Department of Environment, Agargaon, Dhaka.
7. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
9. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
10. System Analyst, Ministry of Environment & Forests, Dhaka (with request to publish in the website).
11. Mr. Md. Abdul Hai, Protocol Officer, Ministry of Environment and Forests, Dhaka.
12. Accounts officer, Department of Environment, Dhaka.