

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forests  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.052.25.004.17 (P-1)-956

Dated : 03.12.2017


From: Md. Mamunur Rashid  
Deputy Secretary

To : Chief Accounts Officer  
Ministry of Environment & Forests  
Segun Baghicha, Dhaka, Bangladesh.

Sub : Government Order for participation in the training course on 'Climate Change Adaptation Strategies' to be held from 11-15 December, 2017 in Singapore.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Arefin Badal, Assistant Director, Department of Environment, Barisal Divisional Office, Barisal to participate in the training course on 'Climate Change Adaptation Strategies' to be held from 11-15 December, 2017 in Singapore.

2. The terms and conditions of this order are as follows:
  - i. He will be treated as on duty during this period;
  - ii. He will draw his pay and allowances in local currency during the aforesaid period;
  - iii. The relevant expenses (other than air fare) in connections with this visit will be borne by the organizer. The air fare of this visit of Mr. Md. Arefin Badal will be borne by the Department of Environment as per existing rules and entitlement.
  - iv. He will not stay abroad beyond the approved period (excluding travel time).
  - v. He will submit a report on the acquired experiences to this ministry after return.
3. This order is issued with the approval of the competent authority.

  
03.12.2017  
(Md. Mamunur Rashid)  
Deputy Secretary  
Phone: 88-02-9549072  
email: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Director General, Department of Environment, Agargaon, Dhaka.
3. Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka
6. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
9. Mr. Md. Abdul Hai, Protocol Officer, Ministry of Environment and Forests, Dhaka.
10. Programmer, Ministry of Environment & Forests, Dhaka (with request to publish in the website).
11. Mr. Md. Arefin Badal, Assistant Director, Department of Environment, Barisal Divisional Office, Barisal.
12. District Accounts officer, Barisal.
13. Accounts officer, Department of Environment, Agargaon, Dhaka.