

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Environment Section-1  
[www.moef.gov.bd](http://www.moef.gov.bd)

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Dated: 31 March 2022

From : Md. Lutfor Rahman  
Deputy Secretary  
Ministry of Environment, Forest and Climate Change

To : Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka, Bangladesh

Sub : Government Order for participation in the "High-Level Segment" and sessions of the fifteenth Conference of the Parties (COP15) to the United Nations Convention to Combat Desertification (UNCCD) to be held during 09 May to 20 May, 2022 (07 May to 08 May, 2022 Including preparatory and pre-sessional meeting) in Abidjan, Côte d'Ivoire.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the "High-Level Segment" and sessions of the fifteenth Conference of the Parties (COP15) to the United Nations Convention to Combat Desertification (UNCCD) to be held during 09 May to 20 May, 2022 (07 May to 08 May, 2022 Including preparatory and pre-sessional meeting) in Abidjan, Côte d'Ivoire. The duration of stay and funding scenario of the delegation officials are mentioned beside their names as follows:

Sl No.	Name and Designation	Status in Team	Duration	Funding Body
1.	Mr. Md. Shahab Uddin, MP Hon'ble Minister Ministry of Environment, Forest and Climate Change	Head of delegation	High-level Segment 08-12 May, 2022	UNCCD/GOB
2.	Mr. Md. Moniruzzaman Additional Secretary Ministry of Environment, Forest and Climate Change	Member	High-level Segment 08-12 May, 2022	Development Partner (FAO)/ BCCT/ GOB
3.	Dr. Abdul Hamid Director General Department of Environment	Member	High-level Segment 08-12 May, 2022	UNCCD/Project/ GOB
4.	Mr. Md. Lutfor Rahman Deputy Secretary Ministry of Environment, Forest and Climate Change	Member	UNCCD COP15 07-20 May, 2022 (Including preparatory and pre-sessional meeting)	Development Partner (FAO)/ BCCT/ GOB
5.	Mr. Md. Akhteruzzaman Private Secretary to Hon'ble Minister (Deputy Secretary) Ministry of Environment, Forest and Climate Change	Member	UNCCD COP15 08-12 May, 2022	Development Partner/BCCT/ GOB
6.	Dr. Md. Sohrab Ali Director Department of Environment.	Member	UNCCD COP15 07-20 May, 2022 (Including preparatory and pre-sessional meeting)	UNCCD/Project/ GOB
7.	Mr. Mohammed Mizanur Rahman Director Botanical Garden and Eco-Park, Chattogram,	Member	UNCCD COP15 07-20 May, 2022 (Including preparatory and pre-sessional meeting)	SUFAL Project/ GOB
8.	Mr. Md. Jahangir Alam Khan Superintending Engineer Barind Multipurpose Development Authority (BMDA)	Member	UNCCD COP15 09-20 May, 2022	BMDA, Ministry of Agriculture

2. The terms and conditions of this order are as follows:

- They will be treated as on duty during this period.
- They will draw their pay and allowances in local currency during the aforesaid period.
- The relevant expenses in connections with this visit will be borne by the sponsoring funding body (shown beside their names). If the funding body does not bear any part of the expenses of Hon'ble Minister (Head of delegation) or any member of the delegation according to their entitlement, rest of the expenses will be borne by the Government of Bangladesh as per existing rules.
- They will not stay abroad beyond the approved period (excluding travel time).
- They will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.

(Md. Lutfor Rahman)  
Deputy Secretary

Phone: 88-02-9540141

E-mail: lutfor15227@gmail.com

Copy for information and necessary action to (Not in order of seniority):

1. Mr. Md. Shahab Uddin, MP, Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Bangladesh.
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
3. Principal Secretary to Hon'ble Prime Minister, Prime Minister Office, Dhaka.
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
5. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
6. Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
7. H.E. Ambassador of Bangladesh to France, Embassy of Bangladesh in France.
8. H.E. Ambassador of Ivory Coast to India, Embassy of Ivory Coast in India.
9. Mr. Md. Moniruzzaman, Additional Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
10. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
11. Dr. Abdul Hamid, Director General, Department of Environment, Agargaon, Dhaka.
12. Director General, Department of Immigration and Passport, Dhaka.
13. Managing Director, Bangladesh Climate Change Trust, Mohakhali, Dhaka.
14. Mr. Md. Shaheduzzaman, Senior Environmental Advisor, FAO Bangladesh.
15. Chief Conservator of Forest (Current Charge), Bangladesh Forest Department, Agargaon, Dhaka.
16. Mr. Md. Lutfur Rahman, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
17. Mr. Md. Akhteruzzaman, Private Secretary (Deputy Secretary) to Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
18. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
19. Dr. Md. Sohrab Ali, Director, Department of Environment, Agargaon, Dhaka.
20. Mr. Mohammed Mizanur Rahman, Director, Botanical Garden and Eco-Park, Chattogram,
21. Mr. Md. Jahangir Alam Khan, Superintend Engineer, Barind Multipurpose Development Authority (BMDA), Dhaka.
22. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
23. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to upload in the website).
24. Chief Account's and Finance officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
25. Protocol Officer, Ministry of Environment, Forest and Climate Change, Dhaka.
26. Accounts officer, Ministry of Environment, Forest and Climate Change, Dhaka.