

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.06.020.2020-37

Dated: 30.01.2020

From: Md. A. Razzaque Sarker
Deputy Secretary
Ministry of Environment, Forest and Climate Change

To : Chief Accounts Officer
Ministry of Environment, Forest and Climate Change
Segun Baghicha, Dhaka, Bangladesh.


Sub : Government Order for participation in the "Workshop on Strengthening Integrated Flood Risk Management" to be held from 04-06 February, 2020 Philippines.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Lutfor Rahman, Deputy Secretary, Ministry of Environment, Forest and Climate Change to participate in the 'Workshop on Strengthening Integrated Flood Risk Management' to be held from 04-06 February, 2020 Philippines.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty during this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government with this visit
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.


(Md. A. Razzaque Sarker)
Deputy Secretary
Phone: 88-02-9549072

Copy for information and necessary action to (Not as per seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbal).
2. Additional Secretary (All) Ministry of Environment, Forest and Climate Change, Dhaka.
3. Director General, Immigration and Passport, Dhaka.
4. Mr. Md. Lutfor Rahman, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Private Secretary to the Hon'ble Minister Ministry of Environment, Forest and Climate Change, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister Ministry of Environment, Forest and Climate Change, Dhaka.
8. Private Secretary to the Secretary Ministry of Environment, Forest and Climate Change, Dhaka.
9. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to upload in the website).
10. Accounts Officer, Ministry of Environment, Forest and Climate Change, Dhaka.