

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.002.18-563

Dated: 12.09.2018

From : Md. Mamunur Rashid
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment, Forest & Climate Change
Segun Baghicha, Dhaka, Bangladesh

Sub : Government Order for participation in the workshop on 'International workshop on potentials in co-operation between Austria and Bangladesh' to be held on 09th October 2018 in Vienna, Austria.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of Mr. Md Shariful Islam, Assistant Director, Department of Environment, Dhaka District Office, Dhaka to participate in the 'International workshop on potentials in Co-operation between Austria and Bangladesh' to be held on 09th October 2018 in Vienna, Austria.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty during this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
- iv. He will not stay abroad beyond the approved period (excluding travel time).
- v. He will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.


(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072
E-mail: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
3. Director General, Department of Environment, Agargaon, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
8. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload in the website).
11. Mr. Md Shariful Islam, Assistant Director, Department of Environment, Dhaka District Office, Dhaka.
12. Accouts Officer, Department of Environment, Dhaka