

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

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Dated: 07.11.2018

From: Md. Mamunur Rashid
Deputy Secretary
Ministry of Environment, Forest & Climate Change

To : Chief Accounts Officer
Ministry of Environment, Forest & Climate Change
Segun Baghicha, Dhaka, Bangladesh.

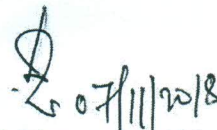
Sub : Government Order for participation in the 'Second meeting of the Conference of the Parties to the Minamata Convention on Mercury (COP2)' to be held from 19-23 November, 2018 in Switzerland.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Masud Iqbal Md Shameem, Director (Dhaka Region), Department of Environment, Agargaon, Dhaka to participate in the 'Second meeting of the Conference of the Parties to the Minamata Convention on Mercury (COP2)' to be held from 19-23 November, 2018 in Switzerland.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty during this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the MIA Project fund. There will be no financial involvement of Bangladesh Government with this visit
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.



(Md. Mamunur Rashid)
Deputy Secretary

Phone: 88-02-9549072

E-mail: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
3. Director General, Department of Environment, Agargaon, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
8. Private Secretary to Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
9. Mr. Masud Iqbal Md Shameem, Director (Dhaka Region), Department of Environment, Agargaon, Dhaka.
10. Project Director, Minamata Initial Assessment Project, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload in the website).
12. Accounts Officer, Department of Environment, Dhaka.