

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.052.25.006.2018-60

Dated: 25.02.2019

From: Md. Mamunur Rashid  
Deputy Secretary  
Ministry of Environment, Forest & Climate Change

To : Chief Accounts Officer  
Ministry of Environment, Forest & Climate Change  
Segun Baghicha, Dhaka, Bangladesh.

Sub : Government Order for participation in the 'Certification Course for Energy Auditor or Manager' to be held from 26 February 11 March, 2019 in India.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Salman Chowdhury Shawon, Assistant Director, Department of Environment, Dhaka, Ministry of Environment, Forest & Climate Change to participate in the 'Certification Course for Energy Auditor or Manager' to be held from 26 February 11 March, 2019 in India.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty during this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government with this visit
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.

  
(Md. Mamunur Rashid)  
Deputy Secretary  
Phone: 88-02-9549072  
E-mail: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for information and necessary action to (Not as per seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
3. Director General, Department of Environment, Agargaon, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka
6. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
8. Private Secretary to Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
9. Mr. Salman Chowdhury Shawon, Assistant Director, Department of Environment, Agargaon, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload in the website).
11. Accounts Officer, Department of Environment, Dhaka.