

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Climate Change-1 Section

No: 22.00.0000.085.25.001.19.35

Dated: 05.03.2019

From: Dr. Abu Nasar Mohammad Abdullah  
Deputy Secretary


To : Chief Accounts Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka, Bangladesh.

Sub: Approval for participating in the "Korea Global Adaptation Week: NAP Expo 2019 Raising adaptation ambition by advancing National Adaptation Plans programme" to be held during 8-12 April, 2019 in Songdo, Republic of Korea.

The undersigned is directed to convey the Approval of the Government of the People's Republic of Bangladesh in favour of Dr Fahmida Khanom, Director, Department of Environment, Ministry of Environment, Forest and Climate Change to participate in the "Korea Global Adaptation Week: NAP Expo 2019 Raising adaptation ambition by advancing National Adaptation Plans programme" to be held during 8-12 April, 2019 in Songdo, Republic of Korea under the following terms and conditions:

- i. She will be treated as on duty on this period;
- ii. She will draw her pay and allowances in local currency during the aforesaid period;
- iii. All expenses in connection with this visit will be borne by the organizer, There will be no financial involvement of Bangladesh Government;
- iv. She will not be allowed to stay abroad more than the proved period;
- v. She will submit a report on the acquired experiences to the Ministry after her return.

02. This order is issued with the approval of the competent authority.

  
(Dr. Abu Nasar Mohammad Abdullah)  
Deputy Secretary  
Phone: 88-02-9577240

Copy for information and necessary action to (Not as per seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Climate Change), Ministry of Environment, Forest and Climate Change, Dhaka.
3. Director General, Immigration and Passport, Agargaon, Dhaka.
4. Director General, Department of Environment, Agargaon, Dhaka.
5. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
7. Dr Fahmida Khanom, Director, Department of Environment, Agargaon, Dhaka.
8. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to upload in the website).
9. Office Copy.