

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and climate change
Climate Change-1 Section

No: 22.00.0000.085.24.005.19.57

Date: 04.04.2019

From: Md. Mijanur Rahman
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka, Bangladesh.

Sub: Permission for participating in the "Regional meeting on Gender Statistics in Climate Change and Disaster Risk Reduction" to be held from 22 April, 2019 and "Expert Group Meeting on Disaster Statistics" to be held from 23-25 April, 2018 in Bangkok, Thailand.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Ms. Shakila Yasmin, Assistant Director, Bangladesh Climate Change Trust, Ministry of Environment, Forest and climate change to participate in the "Regional meeting on Gender Statistics in Climate Change and Disaster Risk Reduction" to be held from 22 April, 2019 and "Expert Group Meeting on Disaster Statistics" to be held from 23-25 April, 2018 in Bangkok, Thailand.

2. The terms and conditions of this order are as follows:

- i. She will be treated as on duty on this period;
- ii. She will draw his pay and allowances in local currency during the aforesaid period;
- iii. All expenses in connection with this visit will be borne by the organizer, There will be no financial involvement of Bangladesh Government;
- iv. She will not stay abroad beyond the approved period (excluding travel time);
- v. She will submit a report on the acquired experiences to this Ministry after her return.

3. This order is issued with the approval of the competent authority.


(Md. Mijanur Rahman)
Deputy Secretary

Copy for information and necessary action to (Not as per seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Climate Change), Ministry of Environment, Forest and climate change, Dhaka.
3. Managing Director, Bangladesh Climate Change Trust, Mohakhali, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Private Secretary to the Secretary, Ministry of Environment, Forest and climate change, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
- ✓ 7. System Analyst, Ministry of Environment, Forest and climate change, Dhaka (with request to publish in the website).
8. Ms. Shakila Yasmin, Assistant Director, Bangladesh Climate Change Trust, Mohakhali, Dhaka.
9. Office Copy.