

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.052.25.005.18-140

Dated: 28.04.2019

From : Md. Mamunur Rashid  
Deputy Secretary  
Ministry of Environment, Forest & Climate Change

To : Chief Accounts Officer  
Ministry of Environment, Forest & Climate Change  
Segun Baghicha, Dhaka, Bangladesh

Sub : Government Order for participation in the 'Fourteenth Session of the UN Forum on Forests' to be held from 06-10 May, 2019 in New York, USA.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favor of Mr. Mohammed Shafiul Alam Chowdhury, Chief Conservator of Forest, Department of Forests, Ministry of Environment, Forest & Climate Change to participate in the 'Fourteenth Session of the UN Forum on Forests' to be held from 06-10 May, 2019 in New York, USA.

2. The terms and conditions of this order are as follows:
  - i. He will be treated as on duty during this period;
  - ii. He will draw his pay and allowances in local currency during the aforesaid period;
  - iii. The relevant expenses in connections with this visit will be borne by the organizer. But in cases the organizer does not provide the full expenses of Mr. Mohammed Shafiul Alam Chowdhury, rest of the expenses will be borne by the Department of Forests as per existing rules and entitlement.
  - iv. He will not stay abroad beyond the approved period (excluding travel time).
  - v. He will submit a report on the acquired experiences to this ministry after return.
3. This order is issued with the approval of the competent authority.

  
- 28.04.2019  
(Md. Mamunur Rashid)  
Deputy Secretary  
Phone: 88-02-9549072  
E-mail: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for information and necessary action to (Not as per seniority):

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
02. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
03. Mr. Mohammed Shafiul Alam Chowdhury, Chief Conservator of Forest, Department of Forests, Dhaka.
04. Director General, Immigration and Passport, Dhaka.
05. Chief Conservator of Forests, Department of Forests, Dhaka.
06. Director, Hazrat Shahjalal International Airport, Dhaka.
07. Private Secretary to Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
08. Private Secretary to Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
09. Private Secretary to Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload in the website).
11. Accounts Officer, Department of Forests, Dhaka.