

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Climate Change-1 Section

No: 22.00.0000.085.24.016.19.141

Dated: 17.07.2019

From: Md. Mazedul Islam
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka.

Sub : Permission for participation in the "Knowledge Sharing, Capacity Strengthening and Strategic Planning Workshop for Environmental Data Management in Asia Pacific" workshop to be held during 22-25 July, 2019 in Bangkok, Thailand.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officials for participating in the "Knowledge Sharing, Capacity Strengthening and Strategic Planning Workshop for Environmental Data Management in Asia Pacific" workshop to be held during 22-25 July, 2019 in Bangkok, Thailand.

Sl.No	Name and designation
1	Farjana Jahan Senior Assistant Chief Ministry of Environment, Forest and Climate Change
2	Shahanaj Rahman Deputy Director Department of Environment

2. The terms and conditions of this order are as follows:

- i. They will be treated as on duty on this period;
- ii. They will draw his pay and allowances in local currency during the aforesaid period;
- iii. All expenses of the nominees in connection with this visit will be borne by the organizer (UNEP). There will be no financial involvement of Bangladesh Government in this travel.
- iv. They will not stay abroad beyond the approved period (excluding travel time);
- v. They will submit a report on the acquired experiences to this Ministry after their return.

3. This order is issued with the approval of the competent authority.


(Md. Mazedul Islam)
Deputy Secretary
Phone # 88-02-9540246

Copy for information and necessary action to (Not as per seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Admin/Climate Change), Ministry of Environment, Forest and Climate Change, Dhaka.
3. Director General, Department of Environment, Agargaon, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Joint Secretary (Climate Change-2 Branch), Ministry of Environment, Forest and Climate Change, Dhaka.
7. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
8. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
9. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
- ✓ 10. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to upload in the website).
11. Ms. Farjana Jahan, Senior Assistant Chief, Ministry of Environment, Forest and Climate Change, Dhaka.
12. Ms. Shahanaj Rahman, Deputy Director, Department of Environment, Agargaon, Dhaka.