

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.006.17- 256

Dated: 29.07.2019

From: Md. A. Razzaque Sarer
Deputy Secretary
Ministry of Environment, Forest & Climate Change.

To : Chief Accounts Officer
Ministry of Environment, Forest & Climate Change.
Segun Baghicha, Dhaka, Bangladesh.

Sub : Government Order for participation in the 'Workshop on the Technology on Creaming Latex Processes and Rubber Products' to be held from 19-21 August, 2019 in Bangkok.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Sovan Kanti Shha, Assistant Manager, Dabua Rubber Garden, Raojan, Chattogram, Ministry of Environment, Forest & Climate Change to participate in the 'Workshop on the Technology on Creaming Latex Processes and Rubber Products' to be held from 19-21 August, 2019 in Bangkok.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty during this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.


(Md. A. Razzaque Sarer)
Deputy Secretary
Phone: 88-02-9549072

Copy for information and necessary action to (Not as per seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
3. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change.
6. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change.
7. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change.
8. System Analyst, Environment, Forest & Climate Change, Dhaka (with request to upload in the website).
9. Mr. Sovan Kanti Saha, Assistant Manager, Dabua Rubber Garden, Raojan, Chattogram.
10. Accounts Officer, Bangladesh Climate Change Trust, Dhaka.