

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.004.17(part-1)-270

Dated: 07.08.2019

From: Md. A. Razzaque Sarker
Deputy Secretary
Ministry of Environment, Forest & Climate Change

To : Chief Accounts Officer
Ministry of Environment, Forest & Climate Change
Segun Baghicha, Dhaka, Bangladesh.

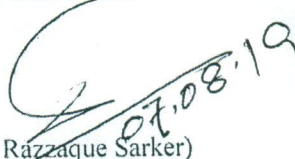
Sub : Government Order for participation in the 'Workshop on Project for Promoting Minamata Convention on Mercury by making the most of Japan's Knowledge and Experience' to be held from 02-04 September, 2019 in Japan.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favor of Mr. Nazim Hossain Sheikh, Assistant Director, Department of Environment, Dhaka, to participate in the 'Workshop on Project for Promoting Minamata Convention on Mercury by making the most of Japan's Knowledge and Experience' to be held from 02-04 September, 2019 in Japan.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty during this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government for this Program.
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.


(Md. A. Razzaque Sarker)
Deputy Secretary
Phone: 88-02-9549072
E-mail: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
3. Director General, Department of Environment, Agargaon, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
8. Private Secretary to Secretary, Ministry of Environment, Forest & Climate Change.
9. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload in the website).
10. Mr. Nazim Hossain Sheikh, Assistant Director, Department of Environment, Dhaka.
11. Accounts Officer, Department of Environment, Dhaka.