

[Substituted for the same memo number and date]
Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.001.18- 309

Dated: 09.09.2019

From: Md. A. Razzaque Sarker
Deputy Secretary
Ministry of Environment, Forest & Climate Change

To : Chief Accounts Officer
Ministry of Environment, Forest & Climate Change
Segun Baghicha, Dhaka, Bangladesh

Sub : Government Order for participation in "the 8th Islamic Conference of Environment Ministers" to be held during 02-03 October, 2019 in Rabat, Kingdom of Morocco.


The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in "the 8th Islamic Conference of Environment Ministers" to be held during 02-03 October, 2019 in Rabat, Kingdom of Morocco. The duration of stay and funding scenario of the delegation officials are mentioned beside their names as follows:

Sl No.	Name and Designation	Status in Team	Duration	Funding Body
1.	Mr. Mahmud Hassan Additional Secretary Ministry of Environment, Forest & Climate Change	Member	02-03 October, 2019	ISESCO
2.	Mr. Md. Akhteruzzaman Private Secretary to Honourble Minister (Deputy Secretary) Ministry of Environment, Forest & Climate Change	Member	02-03 October, 2019	GOB

2. The terms and conditions of this order are as follows:

- i. They will be treated as on duty during this period.
- ii. They will draw their pay and allowances in local currency during the aforesaid period.
- iii. The relevant expenses in connections with this visit will be borne by the organizer, but in Cases the Organizer does not provide the expenses according to their entitlement the additional expenses will be borne by the GOB.
- iv. They will not stay abroad beyond the approved period (excluding travel time).
- v. They will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.


(Md. A. Razzaque Sarker)
Deputy Secretary
Phone: 88-02-9549072
E-mail: admin2@moef.gov.bd

Copy for information and necessary action to (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to Hon'ble Prime Minister.
3. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
6. Ambassador, Embassy of Bangladesh, Rabat, Morocco.
7. Ambassador, Embassy of Morocco, Dhaka, Bangladesh.
8. Mr. Mahmud Hassan, Additional Secretary, Ministry of Environment, Forest & Climate Change, Dhaka
9. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
10. Director General, Immigration and Passport, Dhaka.
11. Mr. Md. Akhteruzzaman, Private Secretary to Honourble Minister (Deputy Secretary), Ministry of Environment, Forest & Climate Change, Dhaka
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload in the website).
13. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Chief Account's officer, Ministry of Agriculture, Segun Bhagicha, Dhaka.
15. Accounts officer, Ministry of Environment, Forest & Climate Change, Dhaka.
16. Mr. Jamirul Islam, Protocol Officer, Ministry of Environment, Forest & Climate Change, Dhaka.