

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Climate Change-1 Section

No: 22.00.0000.085.24.020.19.212

Dated: 22.09.2019

From: Md. Mijanur Rahman
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka, Bangladesh.

Sub : Government Order for participation in the "Preparatory Meeting of the 25th Conference of the Parties (Pre Cop 25) to be held on 08-10 October, 2019 and "Cartagena Dialogue" to be held on 11 October in San Jose, Costa Rica.

The undersigned is directed to convey the approval order of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Ziaul Haque, Director, Department of Environment, Ministry of Environment, Forest and Climate Change to participate in the "Preparatory Meeting of the 25th Conference of the Parties (Pre Cop 25) to be held on 08-10 October, 2019 and "Cartagena Dialogue" to be held on 11 October in San Jose, Costa Rica.

2. The terms and conditions are as follows:

- i. He will be treated as on duty on this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. All expenses in connection with this visit will be borne by Government of Bangladesh as per existing rules.;
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the outcome of the meeting to this Ministry after return.

3. This order is issued with the approval of the competent authority.


(Md. Mijanur Rahman)
Deputy Secretary
Phone # 88-02-9545366

Copy for information and necessary action to (Not as per seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Climate Change), Ministry of Environment, Forest and Climate Change, Dhaka.
3. Director General, Department of Environment, Agargaon, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Dhaka.
5. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
6. Mr. Md. Ziaul Haque, Director, Department of Environment, Agargaon, Dhaka.
- ✓ 7. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to upload in the website).
8. Office Copy.