

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.052.25.005.2018-342

Dated: 25.09.2019

From : Md. A. Razzaque Sarker  
Deputy Secretary  
Ministry of Environment, Forest & Climate Change

To : Chief Accounts Officer  
Ministry of Environment, Forest & Climate Change  
Segun Baghicha, Dhaka, Bangladesh

Sub : Government Order for participation in the Round table meeting on the 'Agroforestry International Training under Feed the Future India Triangular Training (FTFITT) Manage-ICRAF' to be held on 10-24 October, 2019 in India.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favor of Ms. Rokeya Begum, Assistance Conservator of Forest, Monitoring Unit, Dhaka, Department of Forest to participate in the Round table meeting on the 'Agroforestry International Training under Feed the Future India Triangular Training (FTFITT) Manage-ICRAF' to be held on 10-24 October, 2019 in India.

2. The terms and conditions of this order are as follows:
  - i. She will be treated as on duty during this period;
  - ii. She will draw his pay and allowances in local currency during the aforesaid period;
  - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
  - iv. She will not stay abroad beyond the approved period (excluding travel time).
  - v. She will submit a report on the acquired experiences to this ministry after return.
3. This order is issued with the approval of the competent authority.

  
(Md. A. Razzaque Sarker)  
Deputy Secretary  
Phone: 88-02-9549072  
E-mail: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for information and necessary action to (Not as per seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
3. Director General, Department of Immigration and Passport, Dhaka.
4. Chief Conservator of Forest, Department of Forest, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Private Secretary to Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
7. Private Secretary to Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
8. Private Secretary to Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
9. Ms. Rokeya Begum, Assistance Conservator of Forest, Monitoring Unit, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload in the website).
11. Accounts Officer, Department of Forests, Dhaka.