Government of the People's Republic of Bangladesh Ministry of Environment, Forest and Climate Change Climate Change -1 Section

No: 22.00.0000.085.24.006.19.219

Dated: 30.09.2019

From: Md. Mijanur Rahman Deputy Secretary

To : Chief Accounts Officer

Ministry of Environment, Forest and Climate Change

Segun Bagicha, Dhaka, Bangladesh.

Sub: Government order for Dr. Nurul Quadir, Additional Secretary, Ministry of Environment, Forest and Climate Change to attend in the "Internal Meeting of the Committee" and "Tenth meeting of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts" to be held from 22 to 25 October, 2019 in Bonn, Germany.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Dr. Nurul Quadir, Additional Secretary, Ministry of Environment, Forest and Climate Change to attend in the "Internal Meeting of the Committee" and "Tenth meeting of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts" to be held from 22 to 25 October, 2019 in Bonn, Germany.

- 2. The terms and conditions of this order are as follows:
 - i. Dr. Nurul Quadir, Additional Secretary will be treated as on duty for this travel period;
 - ii. He will draw his pay and allowances in local currency during the aforesaid period;
 - iii. All expenses in connection with this visit will be borne by the organizer. If the organizer does not bear the expenses of Dr. Nurul Quadir, Additional Secretary, Ministry of Environment, Forest and Climate Change according to his entitlement, these expenses will be borne by Government of Bangladesh as per existing rules;
 - iv. He will not stay abroad beyond the approved period (excluding travel time);
 - v. He will submit a report on the outcome of the meeting to this Ministry after return.
- 3. This order is issued with the approval of the competent authority.

(Md. Mijanur Rahman)
Deputy Secretary
Phone # 88-02-9545366

Copy for information and necessary action to (Not as per seniority):

- 1. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
- 2. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
- 3. Dr. Nurul Quadir, Additioanl Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
- 4. Director General, Department of Immigration and Passports, Dhaka.
- 5. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
- 6. Private Secretary to the Hon'ble Deputy Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
- 7. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
- 8. Director, Department of Immigration and Passports, Hazrat Shahjalal International Airport, Dhaka.
- 9. System Analyst, MoEFCC, Dhaka (with request to publish in the website).
 - 10. Accounts Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.