

**Substituted for the same memo number and date**

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Climate Change-1 Section

No. 22.00.0000.085.25.004.19.184

Dated: 02.09.2019

From : Md. Mijanur Rahman  
Deputy Secretary

To : Chief Accounts Officer  
Cabinet Division/ Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka, Bangladesh.

**Subject:** Government Order for participation in the "12th Regional EST Forum in Asia" to be held during 28 to 31 October, 2019 in Hanoi, Viet Nam.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following delegation for participating in the "12th Regional EST Forum in Asia" to be held during 28 to 31 October, 2019 in Hanoi, Viet Nam along with the duration of stay and the funding body mentioned beside their names:

| Sl.No | Name and designation   | Position & duration                          | Funding Body |
|-------|--|--|--------------|
| 1.    | Habibun Nahar<br>Hon'ble Deputy Minister<br>Ministry of Environment, Forest and Climate Change                       | Head of Delegation<br>28 to 31 October, 2019 | G.O.B        |
| 2.    | Dr. Nurul Quadir<br>Additional Secretary<br>Ministry of Environment, Forest and Climate Change                       | Member<br>28 to 31 October, 2019             | G.O.B        |
| 3.    | Sanzida Yesmin<br>Private Secretary to Hon'ble Deputy Minister<br>Ministry of Environment, Forest and Climate Change | Member<br>28 to 31 October, 2019             | UNCRD        |

2. The terms and conditions of this permission are as follows:

- The above delegation members will be treated as on duty;
- They will draw their pay and allowances (if applicable) in local currency during the aforesaid period;
- They will not stay abroad beyond the approved period (excluding travel time);
- Government officials will submit a report on the outcome of the meeting to this Ministry;

3. This order is issued with the approval of the competent authority.

  
(Md. Mijanur Rahman)  
Deputy Secretary  
Phone # 88-02-9545366

**Copy for kind information and necessary action to (Not according to seniority):**

- Begum Habibun Nahar, M.P., Hon'ble Deputy Minister, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- Principal Secretary, Office of the Prime Minister, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
- Dr. Nurul Quadir, Additional Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
- Ambassador of Bangladesh to Vietnam, Hanoi, Vietnam (He is requested to provide protocol and logistic arrangement for this delegation).
- Director General, Immigration and Passport, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Sanzida Yesmin, Private Secretary to Hon'ble Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
- Chief Accounts Officer, Cabinet Division/Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
- System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to upload in the website).
- Accounts Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
- Protocol Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.

CC:

- Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Dhaka
- Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
- Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.