

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Climate Change-1 Section

No: 22.00.0000.085.24.007.19.253

Dated: 21.10.2019

From: Md. Mazedul Islam
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka, Bangladesh.


Sub : Government Order for Participation in the "Thirty-First Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer" to be held on 4-8 November, 2019 in Rome.

The undersigned is directed to convey the approval order of the Government of the People's Republic of Bangladesh in favour of Dr. Satyendra Kumar Purkayastha, Project Coordinator, Ozone Cell, Department of Environment, Ministry of Environment, Forest and Climate Change to participate in the "Thirty-First Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer" to be held on 4-8 November, 2019 in Rome.

2. The terms and conditions are as follows:

- i. He will be treated as on duty on this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. All expenses in connection with this visit will be borne by organizer (UNDP), There will be no financial involvement of Bangladesh Government;
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this Ministry after his return.

3. This order is issued with the approval of the competent authority.

 21.10.2019
(Md. Mazedul Islam)
Deputy Secretary
Phone # 88-02-9540246

Copy for information and necessary action to (Not as per seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Climate Change), Ministry of Environment, Forest and Climate Change, Dhaka.
3. Director General, Department of Environment, Agargaon, Dhaka.
4. Director General, Department of Immigration and Passport, Dhaka.
5. Director, Department of Immigration and Passports, Hazrat Shahjalal International Airport, Dhaka.
6. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
7. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to upload in the website).
8. Dr. Satyendra Kumar Purkayastha, Project Coordinator, Ozone Cell, Department of Environment, Agargaon, Dhaka.
9. Resident Representative, UNDP, Dhaka.
10. Office Copy.