

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.006.17-416

Dated: 14.11.2019

From: Rehana Yasmin
Deputy Secretary
Ministry of Environment, Forest & Climate Change.

To : Chief Accounts Officer
Ministry of Environment, Forest & Climate Change.
Segun Baghicha, Dhaka, Bangladesh.

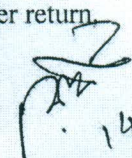
Sub : Government Order for participation in the 'The Training Course Programs on Climate Change and Green & low Carbon Development' to be held from 18 November- 03 December, 2019 in China.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Mostafa Raihan, Assistant Director, Bangladesh Climate Change Trust, Dhaka to participate in the 'The Training Course Programs on Climate Change and Green & low Carbon Development' to be held from 18 November- 03 December, 2019 in China.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty during this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.


(Rehana Yasmin)
Deputy Secretary
Phone: 88-02-9551512

Copy for information and necessary action to (Not as per seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
3. Managing Director, Bangladesh Climate Change Trust, Dhaka.
4. Director General, Department of Immigration and Passport, Dhaka.
5. Private Secretary to the Hon'ble Minister, Environment, Forest & Climate Change, Dhaka.
6. Private Secretary to the Hon'ble Deputy Minister, Environment, Forest & Climate Change, Dhaka.
7. Private Secretary to the Secretary, Environment, Forest & Climate Change, Dhaka.
8. System Analyst, Environment, Forest & Climate Change, Dhaka (with request to upload in the website).
9. Mr. Md. Mostafa Raihan, Assistant Director, Bangladesh Climate Change Trust, Dhaka.
10. Accounts Officer, Bangladesh Climate Change Trust, Dhaka.