



Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Climate Change-1
www.moef.gov.bd

No. 22.00.0000.085.24.001.23.250

Dated: 05.11.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Dhaka, Bangladesh

Subject: Government Order to participate in the Regional Workshop on "Implementing the National Adaptation Plan in Bangladesh: Exploring Opportunities" to be held in Manila, Philippines from 08-09 November 2023.

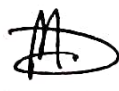
The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following persons to participate in the Regional Workshop on "Implementing the National Adaptation Plan in Bangladesh: Exploring Opportunities" to be held in ADB Headquarters in Manila, Philippines from 08-09 November 2023. Duration of stay and the funding body has been mentioned beside their names:

Sl.No	Name and designation	Position	Duration and funding body
1.	Dr. Farhina Ahmed Secretary Ministry of Environment, Forest and Climate Change	Head of Delegation	08-09 November 2023 Asian Development Bank
2.	Mr. Nazmul Ahsan Secretary Ministry of Water Resources	Member	-do-
3.	Mr. Sanjay Kumar Bhowmik Additional Secretary Ministry of Environment, Forest and Climate Change	Member	-do-
4.	Ms. Lubna Yasmine Joint Secretary Ministry of Environment, Forest and Climate Change	Member	-do-
5.	Ms. Dipanwita Saha Joint Secretary Ministry of Water Resources	Member	-do-
6.	Md. Shajahan Ali Deputy Secretary Ministry of Water Resources	Member	-do-

2. The terms and conditions of this permission are as follows:

- The officers will start their journey for Republic of Philippines on a convenient date near 08 November 2023;
- The period of this forum and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency (if applicable), **there will be no financial involvement of Bangladesh Government;**
- The Asian Development Bank will bear all expenses of the aforesaid forum;
- The officers will return to their respective workplace immediately after returning from the forum and
- The officers will submit report on the forum to the Ministry of Environment, Forest and Climate Change within seven days after their return from the forum.

3. This order is issued with the approval of the competent authority.


05.11.2023
(Md. Mazedul Islam)
Deputy Secretary
Phone: 02-223390017

P.T.O/02




-02-

No. 22.00.0000.085.24.001.23.250

Dated: 05.11.2023

Copy for information and necessary action to (Not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, The Prime Minister's Office, Dhaka.
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
5. Dr. Farhina Ahmed, Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
6. Mr. Nazmul Ahsan, Secretary, Ministry of Water Resources, Bangladesh Secretariat, Dhaka.
7. Mr. Sanjay Kumar Bhowmik, Additional Secretary (Climate Change Wing), Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
8. Ms. Lubna Yasmine, Joint Secretary (Climate Change-1), Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
9. Ms. Dipanwita Saha, Joint Secretary (Planning Wing), Ministry of Water Resources, Bangladesh Secretariat, Dhaka.
10. Md. Shajahan Ali, Deputy Secretary, Ministry of Water Resources, Bangladesh Secretariat, Dhaka.
11. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Manila, Philippines.
12. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
13. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka (With request for issuing note verbal).
14. PS to Honourable Minister, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
15. PS to Honourable Minister, Ministry of Water Resources, Bangladesh Secretariat, Dhaka.
16. Executive Director, Hazrat Shajalal International Airport, Dhaka.
17. PS to Hon'ble Deputy Minister, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
18. Chief Accounts and Finance Officer, Ministry of Water Resources, Dhaka.
19. PS to Hon'ble Deputy Minister, Ministry of Water Resources, Bangladesh Secretariat, Dhaka.
20. PS to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
21. PS to Secretary, Ministry of Water Resources, Bangladesh Secretariat, Dhaka.
22. System Analyst, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka (with request to publish in the website).
23. Accounts Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
24. Protocol Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
25. Office Copy.


05.11.2023
(Md. Mazedul Islam)
Deputy Secretary