



No. 22.00.0000.052.25.002.24.277

Date: 05 May 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, for the following Officers to attend the Energy Efficiency Twinning Workshop and the Joint Network Meeting of SA and SEA National Ozone Officers, both scheduled to be held in **Guangzhou, China**. The Energy Efficiency Twinning Workshop is scheduled from **20 to 21 May 2024**, followed by the Joint Network Meeting of SA and SEA National Ozone Officers from **22 to 24 May 2024**. This approval is granted in accordance with the terms and conditions outlined.

Sl No.	Name	Designation	Place of Posting	Duration & Programme
i.	Mr. Md. Hasan Hasibur Rahman	Deputy Director (Planning)	Department of Environment, Headquarters	20-21 May 2024 Energy Efficiency Twinning Workshop
	Mr. Md. Mahiuddin Manik	Deputy Director (Coordination)	Department of Environment, Headquarters	
	Mr. Md. Iliyas Mahmud	Deputy Director	Department of Environment, Dhaka Metropolitan Office	
ii.	Mr. Md. Mahiuddin Manik	Deputy Director (Coordination)	Department of Environment, Headquarters	22-24 May 2024 Joint Network Meeting of SA and SEA National Ozone Officers

2. Terms and conditions:

- i. The Officers will start their journey for **China** on a convenient date near their approved duration;
- ii. The period of this workshop and the meeting and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency;
- iv. United Nations Environment Programme (UNEP) will bear all expenses of the aforesaid programmes, **there will be no financial involvement of Bangladesh Government**;
- v. They will not be allowed to stay abroad more than their approved period;
- vi. They shall return to their respective workplaces immediately upon returning from the programmes; and
- vii. They will have to submit reports on the programmes to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the events;

3. This order is issued with the approval of the competent authority.


05.05.2024
(Jesmin Nahar)

Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to the People's Republic of China, Embassy of Bangladesh in Beijing, China.
03. H.E. Ambassador of the People's Republic of China, Embassy of People's Republic of China in Dhaka, Bangladesh.
04. Director General, Department of Environment, Agargaon, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale)**.
06. Director General, Department of Immigration and Passports, Dhaka.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website)**.

Personal

01. Mr. Md. Hasan Hasibur Rahman, Deputy Director, Department of Environment, Headquarters.
02. Mr. Md. Mahiuddin Manik, Deputy Director, Department of Environment, Headquarters.
03. Mr. Md. Iliyas Mahmud, Deputy Director, Department of Environment, Dhaka Metropolitan Office.


05.05.2024

(Jesmin Nahar)
Deputy Secretary