



No. 22.00.0000.052.25.001.21.552

Date: 24 September 2023

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh in favour of the following Officer attending a training course titled 'Ecosystem-Based Solutions for Disaster Risk Reduction (Eco-DDR) (202208441J001)', scheduled to be held in-person from **15<sup>th</sup> to 28<sup>th</sup> October 2023** in **Japan**.

Sl No.	Name	Designation	Place of Posting
i.	<b>Nurunnahar</b>	Assistant Conservator of Forest	Social Forest Division, Bangladesh Forest Department, Dinajpur.

2. Terms and conditions:

- i. The Officer will start her journey for **Japan** on a convenient date near 15 October 2023;
- ii. The period of this training and the time spent for travel and transit will be treated as on duty;
- iii. She will draw her pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. JICA (Japan International Coopertaiton Agency) will bear all expenses of the aforesaid training;
- v. She will not be allowed to stay abroad more than the approved period;
- vi. She shall return to her respective workplace immediately after returning from the training and
- vii. She will have to submit reports on the training to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after her return from the training.

3. This order is issued with the approval of the competent authority.

  
24.09.2023  
(Jesmin Nahar)

Senior Assistant Secretary  
Phone: 02-55100257  
Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

**External**


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
03. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh.
04. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
05. Chief Conservator of Forest (CC), Bangladesh Forest Department, Dhaka.
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

**Personal**

01. Ms. Nurunnahar, Assistant Conservator of Forest, Social Forest Division, Bangladesh Forest Department, Dinajpur.

  
24.09.2023  
(Jesmin Nahar)  
Senior Assistant Secretary