



No. 22.00.0000.052.25.002.24.278

Date: 05 May 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

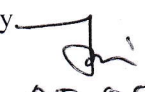
The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, for the following officers to attend the 'Regional Training of Trainers (ToT) on Legal Documentation,' scheduled to be held from **15 to 19 July 2024 in Chitawan, Nepal**. This approval is granted in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Mr. Md. Enamul Haque Bhuiyan	Deputy Conservator of Forests	Legal Unit, Bana Bhaban, Agargaon, Dhaka.
ii.	Mr. Kazi Tariqur Rahman	Assistant Conservator of Forests	Coastal Forest Division, Noakhali
iii.	Mr. Mohammad Nazmul Alam	Assistant Conservator of Forests	Sylhet Forest Division, Sylhet
iv.	Mr. Md. Khorshed Alam	Wildlife & Biodiversity Conservation Officer	Sheikh Kamal Wildlife Center, Gazipur

2. Terms and conditions:

- i. The Officers will start their journey for **Nepal** on a convenient date near July 15, 2024;
- ii. The period of this training and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency;
- iv. South Asia Wildlife Enforcement Network (SAWEN) Secretariat in collaboration with the Government of Nepal will bear all expenses of the aforesaid training, **there will be no financial involvement of Bangladesh Government**;
- v. They will not be allowed to stay abroad more than their approved period;
- vi. They shall return to their respective workplaces immediately upon returning from the training; and
- vii. They will have to submit reports on the training to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the event;

3. This order is issued with the approval of the competent authority.


05.05.2024

(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
03. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
04. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
05. Director General, Department of Immigration and Passports, Dhaka.
06. Chief Conservator of Forests (CC), Forest Department, Dhaka.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Md. Enamul Haque Bhuiyan, Deputy Conservator of Forests, Legal Unit, Bana Bhaban, Agargaon, Dhaka.
02. Mr. Kazi Tariqur Rahman, Assistant Conservator of Forests, Coastal Forest Division, Noakhali
03. Mr. Mohammad Nazmul Alam, Assistant Conservator of Forests, Sylhet Forest Division, Sylhet
04. Mr. Md. Khorshed Alam, Wildlife & Biodiversity Conservation Officer, Sheikh Kamal Wildlife Center, Gazipur


05.05.2024
(Jesmin Nahar)
Deputy Secretary