



No. 22.00.0000.052.25.005.24.304

Date: 13 May 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, for the following officer to attend the '8th Meeting of the APFNet Council,' scheduled to be held from **15 to 16 May 2024** in **Phuket, Thailand**. This approval is granted in accordance with the terms and conditions outlined.

Sl No.	Name	Designation	Place of Posting
i	Mr. Md. Amir Hosain Chowdhury	Chief Conservator of Forests (CC)	Bangladesh Forest Department, Agargaon, Dhaka.

2. Terms and conditions:

- The Officer will start his journey for **Thailand** around 15 May 2024;
- The period of this meeting and the time spent for travel and transit will be treated as on duty;
- He will draw his pay and allowances in local currency;
- The APFNet Secretariat, in cooperation with the Government of Thailand, will bear all expenses related to participation in the meeting; **there will be no financial involvement of the Bangladesh Government;**
- He will not be allowed to stay abroad more than the approved duration of his stay;
- He shall return to his workplace immediately upon returning from the meeting and
- He will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the meeting.

3. This order is issued with the approval of the competent authority.


13.05.2024
(Jesmin Nahar)

Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
02. Principal Secretary to the Honorable Prime Minister, Prime Minister's Office, Bangladesh.
03. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
04. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
05. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
06. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale)**.
08. Director General, Department of Environment, Dhaka.
09. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
10. Managing Director, Bangladesh Climate Change Trust, Dhaka.
11. Chairman, Bangladesh Rubber Board, Chattogram.
12. Director, Bangladesh National Herbarium, Dhaka.
13. Chief Conservator of Forests (CC), Forest Department, Dhaka.
14. Director, Bangladesh Forest Research Institute, Chattogram.
15. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website)**.

Personal

01. Mr. Md. Amir Hosain Chowdhury, Chief Conservator of Forests (CC), Bangladesh Forest Department, Agargaon, Dhaka.


13.05.2024
(Jesmin Nahar)
Deputy Secretary