



Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Environment Section-2.
www.moef.gov.bd

No. 22.00.0000.073.11.002.14. 90

Date: 25 March 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segunbagicha, Dhaka

Subject: Government Order to participate in the fourth session of the Intergovernmental Negotiating Committee on plastic pollution, including in the marine environment (INC-4), to be held from 21 to 29 April, 2024 in Ottawa, Canada.

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the fourth session of the Intergovernmental Negotiating Committee on plastic pollution, including in the marine environment (INC-4), to be held from 21 to 29 April, 2024 in Ottawa, Canada.

Sl. no	Name and designation	Delegation	Funding Body
1.	Mr. Mohammad Abdul Wadud Chowdhury Joint Secretary Ministry of Environment, Forest and Climate Change	Head of Delegation	UNEP
2.	Mr. Abdullah Al Mamun Deputy Director Department of Environment, Agargoan, Dhaka-1207	Member	UNIDO
3.	Ms. Farhana Mustari Deputy Director Department of Environment, Agargoan, Dhaka 1207	Member	

2. The following terms and conditions will be applicable for this tour:
- The participants will start their journey for Ottawa, Canada on a convenient date close to their approved duration;
 - The period of this session and the time spent for travel and transit will be treated as on duty;
 - They will draw their pay and allowances in local currency during the aforesaid period.
 - All expenses of the nominees in connection with this visit will be borne by United Nations Environment Programme (UNEP) and United Nations Industrial Development Organization (UNIDO). There is no financial involvement of the Government of the People's Republic of Bangladesh with this tour.
 - They will not stay abroad beyond the approved period (excluding travel time).
 - They will return to their respective work place immediately after returning from the meeting; and
 - They will submit a report on the acquired experiences to this Ministry within 10 working days after their return to Bangladesh.



3. This order is issued with the approval of the competent authority.

Sincerely,

Najneen
25.03.2024

(Najneen Perveen)
Deputy Secretary
Tel: 0255101026
Email: env2@moe.gov.bd

No. 22.00.0000.073.11.002.14.90 (18)

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Copy for kind information and necessary action to (not as per seniority):

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
3. H.E. the High Commissioner, High Commission for the People's Republic of Bangladesh, Ottawa, Canada
4. Additional Secretary (all), Ministry of Environment, Forest and Climate Change
5. Director General, Department of Environment, Agargoan, Dhaka
6. Director General, Immigration and Passport, Dhaka.
7. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka
8. Joint Secretary (Administration), Ministry of Environment, Forest and Climate Change
9. Mr. Mohammad Abdul Wadud Chowdhury, Joint Secretary, Ministry of Environment, Forest and Climate Change
10. PS to Minister, Ministry of Environment, Forest and Climate Change, Dhaka
11. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka
12. Deputy Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka (with a request to update the database)
13. PS to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh
14. System Analyst, Ministry of Environment Forest and Climate Change (**with a request to upload the GO in the website**)
15. Mr. Abdullah Al Mamun, Deputy Director, Department of Environment, Agargoan, Dhaka 1207
16. Ms. Farhana Mustari, Deputy Director, Department of Environment, Agargoan, Dhaka 1207
17. Accounts Officer, Ministry of Environment Forest and Climate Change

Najneen
25.03.2024

(Najneen Perveen)
Deputy Secretary