



No. 22.00.0000.052.25.003.22(1).106

Date: 27.02.2023

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officer for attending the "Forestry and Climate Science Visiting Fellows Program (FoCaS-VEP) 2023" to be held at **New Hampshire, USA** from **June to July of 2023 (six weeks)** under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
01.	Mr. Abu Yousuf	Assistant Conservator of Forests	Mymensingh Forest Division, Mymensingh

2. Terms and conditions:
  - i. The Officer will start his journey for USA on a convenient date near June 2023;
  - ii. The period of this program and the time spent for travel and transit will be treated as on duty;
  - iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
  - iv. USAID will bear all expenses of the aforesaid program;
  - v. He will not be allowed to stay abroad more than the approved period;
  - vi. He shall return to his respective workplace immediately after returning from the program and
  - vii. He will have to submit reports on the program to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his returning from the program.
3. This order is issued with the approval of the competent authority.

27.02.2023

(Jesmin Nahar)

Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

**External**

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to USA, Embassy of Bangladesh in USA.
03. H.E. Ambassador of USA to Bangladesh, Embassy of USA in Bangladesh.
04. Chief Conservator of Forests, Forest Department, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale)**.
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website)**.

**Personal**

01. Mr. Abu Yousuf, Assistant Conservator of Forests, Forest Department, Mymensingh Forest Division, Mymensingh.



27.02.2023

(Jesmin Nahar)

Senior Assistant Secretary