

শেখ হাসিনার নির্দেশ
জলবায়ু সহিষ্ণু বাংলাদেশ

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd



No. 22.00.0000.052.25.003.22.613

Date: 27.12.2022

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the Government's approval to the following officers (Not in order of Seniority) for attending the "Regional Workshop on GEF Asia" to be held at **Bali, Indonesia** from 10.01.2023 to 12.01.2023 under the terms and conditions described in paragraph-02:

Sl No.	Name	Designation	Place of Posting
01	Ms. Zakia Afroz	Joint Secretary	Ministry of Environment, Forest & Climate Change, Dhaka
02	Mr. Mohammed Solaiman Haider	Director (Planning)	Department of Environment, Dhaka
03.	Ms. Sifat-E-Jahan	Senior Assistant Secretary	Economic Relations Division, Dhaka

2. Terms and conditions:

- The Officers will start their journey for Indonesia on a convenient date near to 10 January 2023;
- The period of this training and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency; **There will be no financial involvement of Bangladesh Government;**
- Global Environment Facility (GEF) will bear all expenses of the aforesaid workshop;
- They will not be allowed to stay abroad more than the approved period;
- They shall return to their respective workplace immediately after returning from the workshop;
- They will have to submit a report on the worksho to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within five days after their returning from the workshop;

3. This order is issued with the approval of the competent authority.


27.12.2022
(Jesmin Nahar)

Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. Secretary, Economic Relations Division, Dhaka.
04. H.E. Ambassador, Embassy of Bangladesh in Jakarta, Indonesia
05. H.E. Ambassador, Embassy of Indonesia in Dhaka, Bangladesh.
06. Director General, Department of Environment, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
08. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
09. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
10. Accounts Officer, Economic Relation Division, Dhaka.
11. Accounts Officer, Department of Environment, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).
06. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
07. Mr. Jamirul Islam, Protocol Assistance Officer, Ministry of Environment, Forest & Climate Change, Dhaka.

Personal

01. Ms. Zakia Afroz, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
02. Mr. Mohammed Solaiman Haider, Director (Planning), Department of Environment, Dhaka.
03. Ms. Sifat-E-Jahan, Senior Assistant Secretary, Economic Relations Division, Dhaka.


27.12.2022
(Jesmin Nahar)
Senior Assistant Secretary