



No. 22.00.0000.052.25.003.22(1).129


Date: 06.03.2023

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officers for attending the "Meetings of the Conference of the Parties to the Basel, Rotterdam and Stockholm Convention" to be held at **Geneva, Switzerland** from 30.04.2023 to 12.05.2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
01	Mr. Debamoy Dewan	Deputy Secretary	Ministry of Environment, Forest and Climate Change, Dhaka.
02	Dr. Abdullah Al Mamun	Deputy Director (Waste and Chemicals Management)	Department of Environment, Dhaka.

2. Terms and conditions:
  - i. The Officers will start their journey for **Switzerland** on a convenient date near 30 April 2023;
  - ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
  - iii. They will draw their pay and allowances in local currency, **there will be no financial involvement of Bangladesh Government;**
  - iv. Secretariat of the Basel, Rotterdam and Stockholm Conventions will bear all expenses of the aforesaid meeting;
  - v. They will not be allowed to stay abroad more than the approved period (except travel time);
  - vi. They shall return to their respective workplace immediately after returning from the meeting; and
  - vii. They will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their returning from the meeting.
3. This order is issued with the approval of the competent authority.

  
06.03.2023  
(Jesmin Nahar)

Senior Assistant Secretary  
Phone: 02-55100257  
Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

**External**

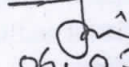
01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador and Permanent Representative of Bangladesh to Switzerland, Permanent Mission of Bangladesh to UN Office, Switzerland.
04. H.E. Ambassador of Switzerland to Bangladesh, Embassy of Switzerland in Bangladesh.
05. Director General, Department of Environment, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale)**.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website)**.

**Personal**

01. Mr. Debamoy Dewan, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
02. Dr. Abdullah Al Mamun, Deputy Director (Waste and Chemicals Management), Department of Environment, Headquarters, Agargaon, Dhaka.

  
06.03.2023  
(Jesmin Nahar)

Senior Assistant Secretary