



No. 22.00.0000.052.25.002.24.218

Date: 02 April 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, for the following officer to attend a program titled '11<sup>th</sup> formal meeting of the Committee to facilitate implementation and promote compliance referred to in Article 15, paragraph 2, of the Paris Agreement', scheduled to be held from **17 to 19 April 2024, in Bonn, Germany**. This approval is granted in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	<b>Mr. Md. Ziaul Haque</b>	Director (AirQuality Management)	Department of Environment, Dhaka.

2. Terms and conditions:

- i. The Officer will start his journey for **Germany** on a convenient date near April 17, 2024;
- ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency;
- iv. UN Climate Change Secretariat will bear all expenses of the aforesaid meeting, **there will be no financial involvement of Bangladesh Government;**
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his workplace immediately upon returning from the meeting and
- vii. He will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the event.

3. This order is issued with the approval of the competent authority.

  
02.04.2023  
(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

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Date: 02.04.2024

Copy for kind information and necessary action (Not in order of seniority):

**External**


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador, Embassy of Bangladesh in Berlin, Germany.
03. H.E. Ambassador, Embassy of the Federal Republic of Germany in Dhaka, Bangladesh.
04. Director General, Department of Environment, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
06. Director General, Department of Immigration and Passports, Dhaka.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

**Personal**

01. Mr. Md. Ziaul Haque, Director, Department of Environment, Dhaka.

  
02.04.2023  
(Jesmin Nahar)  
Deputy Secretary