



No. 22.00.0000.052.25.004.24.90

Date: 07 February 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the honorable Minister of the Ministry of Environment, Forest and Climate Change and the following Officers to attend the 'World Government Summit - Delivering the UAE Consensus Globally: From Agreement to Action,' scheduled to be held in **Dubai, UAE** from **February 12<sup>th</sup> to 14<sup>th</sup>, 2024**. This approval is in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Participant's Name	Designation	Place of Posting
i.	<b>Mr. Saber Hossain Chowdhury M.P.</b>	Honorable Minister	Ministry of Environment, Forest & Climate Change, Dhaka.
ii.	<b>Mr. Naimul Azam Khan</b>	PS to the Honorable Minister (Deputy Secretary)	
iii.	<b>Mr. Dipankar Bar</b>	Senior Information Officer	

2. Terms and conditions:

- i. Honorable Minister and the Officers may start their journey for **United Arab Emirates (UAE)** on a convenient date near 12 February 2024;
- ii. The period of this summit and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency;
- iv. UAE Special Envoy for Climate Change will bear all expenses of the aforesaid summit; **there will be no financial involvement of Bangladesh Government;**
- v. They will not be allowed to stay abroad more than the approved period;
- vi. The Officers shall return to their respective workplace immediately after returning from the summit and
- vii. The Officers will have to submit reports on the summit to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the event.

3. This order is issued with the approval of the competent authority.

  
07.02.2024

(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

**External**


01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
02. Principal Secretary to the Honorable Prime Minister, Prime Minister's Office, Bangladesh.
03. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
04. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
05. H.E. Ambassador of Bangladesh to UAE, Embassy of Bangladesh, Abu Dhabi, UAE.
06. H.E. Ambassador of the UAE to Bangladesh, Embassy of the United Arab Emirates in Dhaka, Bangladesh.
07. Director General, Department of Immigration and Passports, Dhaka.
08. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
09. Director General, Department of Environment, Dhaka.
10. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
11. Managing Director, Bangladesh Climate Change Trust, Dhaka.
12. Chairman, Bangladesh Rubber Board, Chattogram.
13. Director, Bangladesh National Herbarium, Dhaka.
14. Chief Conservator of Forests (CC), Forest Department, Dhaka.
15. Director, Bangladesh Forest Research Institute, Chattogram.
16. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

**Personal**

01. H.E. Mr. Saber Hossain Chowdhury M.P., Honorable Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
03. Mr. Naimul Azam Khan, Private Secretary to the Hon'ble Minister (Deputy Secretary), Ministry of Environment, Forest & Climate Change, Dhaka.
04. Mr. Dipankar Bar, Senior Information Officer, Ministry of Environment, Forest & Climate Change, Dhaka.

  
07-02-2024  
(Jesmin Nahar)  
Deputy Secretary