



No. 22.00.0000.052.25.002.24.114

Date: 15 February 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

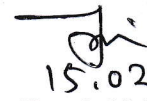
The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, for the following Officer to attend the 'Global Transparency Forum' scheduled to be held from **May 20 to May 21, 2024**, and the 'Asia Pacific Networks Training' scheduled to be held from **May 22 to May 24, 2024**, in **Tokyo, Japan**. This approval is granted in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Participant's Name	Designation	Place of Posting
i.	<b>Mr. Md. Mahmud Hossain</b>	Deputy Director	Department of Environment, Dhaka

2. Terms and conditions:

- i. The Officer will start his journey for **Japan** on a convenient date near 20 May 2024;
- ii. The period of this forum and training and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency;
- iv. All expenses of the nominees in connection with this visit will be borne by CBIT-GSP, **there will be no financial involvement of Bangladesh Government**;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the event; and
- vii. He will have to submit reports on the training to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the event.

3. This order is issued with the approval of the competent authority.

  
15.02.2024

(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

**External**

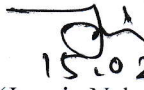
01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
03. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh.
04. Director General, Department of Environment, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

**Personal**

01. Mr. Md. Mahmud Hossain, Deputy Director, Department of Environment, Dhaka.

  
15.02.2024  
(Jesmin Nahar)  
Deputy Secretary