



No. 22.00.0000.052.25.003.22(1).331

Date: 19.06.2023

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh in favour of the following Officer for attending a meeting titled "First Cohort Meeting of Built Water Storage in South Asia Project" to be held in **Nepal** from 22 to 23 June 2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	<b>A.K.M Rafiqul Islam</b>	Deputy Director	Department of Environment

2. Terms and conditions:

- i. The Officer will start his journey for **Nepal** on a convenient date near 22 June 2023;
- ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. International Water Management Institute, Colombo & Global Water Partnership South Asia (GWP-SAS) will bear all expenses of the aforesaid meeting;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the meeting and
- vii. He will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his returning from the meeting.

3. This order is issued with the approval of the competent authority.

  
19.06.2023

(Md. Faizur Rahman)

Assistant Secretary

Phone: 02-55100157

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

**External**


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
03. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
04. Director General, Department of Environment, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

**Personal**

01. Mr. A.K.M Rafiqul Islam, Deputy Director, Department of Environment, Dhaka.

  
19.06.2023  
(Md. Faizur Rahman)  
Assistant Secretary