



No. 22.00.0000.052.25.002.24.208

Date: 25 March 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

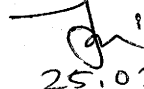
The undersigned is directed to convey the approval of Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh in favour of the following Officer attending the "The Human-elephant conflict & co-existence workshop" to be held in **Assam, India** from **29<sup>th</sup> to 31<sup>st</sup> March 2024**. This approval is in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	<b>Mr. Sayad Mahmudur Rahman</b>	Mammalogist	Development Planning Unit, Bana Bhaban, Agargaon, Dhaka

2. Terms and conditions:

- i. The Officer will start his journey for **India** on a convenient date near 29 March 2024;
- ii. The period of workshop and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency;
- iv. CSS: Asian Elephant will bear all expenses of the aforesaid workshop, **there will be no financial involvement of Bangladesh Government;**
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the workshop and
- vii. He will have to submit reports on the workshop to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the event.

3. This order is issued with the approval of the competent authority.

  
25.03.2024

(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

**External**

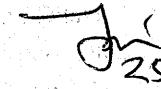
01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. High Commissioner of Bangladesh to India, High Commission of Bangladesh in India.
03. H.E. High Commissioner of India to Bangladesh, High Commission of India in Bangladesh
04. Director General, Department of Immigration and Passports, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale).**
06. Chief Conservator of Forests (CC), Forest Department, Dhaka.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website).**

**Personal**

01. Mr. Sayad Mahmudur Rahman, Mammalogist, Development Planning Unit, Bana Bhaban, Agargaon, Dhaka

  
25.03.2024  
(Jesmin Nahar)  
Deputy Secretary