



Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Climate Change-01
www.moef.gov.bd

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Dated: 11.07.2023

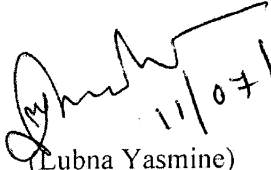
To : Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka, Bangladesh.

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh in favour of Ms. Fahmida Khanom, Additional Secretary, Ministry of Environment, Forest and Climate Change (MoEFCC) to participate in the 'Fifty-Ninth Session of the Intergovernmental Panel on Climate Change (IPCC)' to be held at Nairobi, Kenya from 25-28 July 2023 under the terms and conditions described below.

2. The terms and conditions:

- i. The Officer will start her journey for Kenya on a convenient date near 25 July 2023;
- ii. The period of this conference and the time spent for travel and transit will be treated as on duty;
- iii. She will draw her pay and allowances in local currency, There will be no financial involvement of Bangladesh Government;
- iv. IPCC Secretariat will bear all expenses of the aforesaid conference;
- v. She will return to her respective workplace immediately after returning from the conference and
- vi. She will submit report on the conference to the Secretary, Ministry of Environment, Forest and Climate Change within seven days after her return from conference.

3. This order is issued with the approval of the competent authority.


11/07/2023

(Lubna Yasmine)
Joint Secretary

Phone # 88-02-223390017

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Copy for kind information and necessary action (Not as per seniority):

- 1 Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2 Principal Secretary, Office of the Prime Minister, Tejgaon, Dhaka.
- 3 Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 4 Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
- 5 Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
- 6 Additional Secretary (Administration Wing/Climate Change Wing), Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
- 7 Dr. Fahmida Khanom, Additional Secretary (Development Wing), Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
- 8 H.E. High Commissioner, Embassy of the People's Republic of Bangladesh in Kenya.
- 9 Director General, Department of Immigration and Passport, Dhaka.
- 10 Executive Director, Department of Immigration and Passports, Hazrat Shahjalal International Airport, Dhaka.
- 11 PS to Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
- 12 PS to Hon'ble Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
- 13 PS to Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
- 14 System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to publish in the website).
- 15 Accounts Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
- 16 Protocol Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.