



No. 22.00.0000.052.25.003.22(1).363

Date: 16.07.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officer for attending the 2023 US Forest Service International Programs (Seminar) on "Urban Ecology Community of Learning Program" to be held in Chicago, Illinois and Washington DC, USA from 24 September to 06 October 2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
02.	Md. Zaheer Iqbal	Deputy Conservator of Forests	RIMS Unit, Forest Department, Agargaon, Dhaka.

2. Terms and conditions:

- i. The Officer will start his journey for USA on a convenient date near 24 September 2023;
- ii. The period of this program and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. The Forest Service International Programs will bear all expenses of the aforesaid program;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the program and
- vii. He will have to submit reports on the program to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his returning from the program.

3. This order is issued with the approval of the competent authority.


16.07.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to USA, Embassy of Bangladesh in USA.
03. H.E. Ambassador of USA to Bangladesh, Embassy of USA in Bangladesh.
04. Chief Conservator of Forests, Forest Department, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

02. Mr. Md. Zaheer Iqbal, Deputy Conservator of Forests, RIMS Unit, Forest Department, Agargaon, Dhaka.


16.07.2023
(Jesmin Nahar)
Senior Assistant Secretary