



Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Environment Section-2.
www.moef.gov.bd



No. 22.00.0000.073.24.014.22.195

Date: 18 July 2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change/ Economic Relations Division
Segunbagicha, Dhaka

Subject: Government Order to participate in the Seventh Global Environment Facility (GEF) Assembly to be held on 22-26 August 2023 in Vancouver, Canada.

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the Seventh Global Environment Facility (GEF) Assembly to be held on 22-26 August 2023 in Vancouver, Canada:

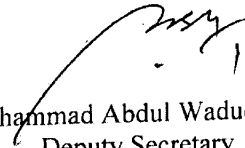
Sl no	Name and designation	Delegation	Funding Body
1.	Dr. Farhina Ahmed Secretary Ministry of Environment, Forest and Climate Change	Head of Delegation	Global Environment Facility (GEF)
2.	Mr. Sanjay Kumar Bhowmik Additional Secretary Ministry of Environment, Forest and Climate Change	Member	
3.	Mr. Uttam Kumar Karmaker Additional Secretary Economic Relations Division (ERD)	Member	
4.	Mr. Mohammed Solaiman Haider Director Department of Environment, Bangladesh	Member	
5.	Ms. Jesmin Nahar Senior Assistant Secretary Ministry of Environment, Forest and Climate Change	Member	

2. The following terms and conditions will be applicable for this tour:
- Respected Secretary and the officers will start their journey for Vancouver, Canada on a convenient date close to their approved duration;
 - The period of this Assembly and the time spent for travel and transit will be treated as on duty;
 - They will draw their pay and allowances in local currency during the aforesaid period.
 - All expenses of the nominees in connection with this visit will be borne by the Global Environment Facility (GEF). If the funding body does not bear any part of the expenses for the Secretary to the Government according to her entitlement, that part of the expense will be borne from the budget of this Ministry as per existing rules;



- v. They will not stay abroad beyond the approved period (excluding travel time).
 - vi. They will return to their respective workplace immediately after returning from the meeting; and
 - vii. They will submit a report on the acquired experiences to this Ministry within 10 working days after their return to Bangladesh.
3. This order is issued with the approval of the competent authority.

Sincerely,

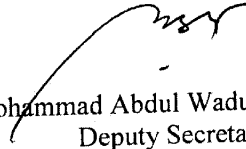

18.07.2023
Mohammad Abdul Wadud Chowdhury
Deputy Secretary
Phone: +880 223357223
E-mail: env2moefcc@gmail.com

No. 22.00.0000.073.24.014.22.195 (22)

Date: 18 July 2023

Copy for kind information and necessary action to (not as per seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister Office
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. Secretary, Economic Relations Division (ERD), Ministry of Finance, Agargoan, Dhaka
5. H.E. the High Commissioner, High Commission for the People's Republic of Bangladesh, Ottawa, Canada
6. Additional Secretary (all), Ministry of Environment, Forest and Climate Change
7. Mr. Sanjay Kumar Bhowmik, Additional Secretary, Ministry of Environment, Forest and Climate Change
8. Director General, Department of Environment, Agargoan, Dhaka
9. Director General, Immigration and Passport, Dhaka.
10. Mr. Uttam Kumar Karmaker, Additional Secretary, Economic Relations Division (ERD), Agargoan, Dhaka
11. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka (with a request for issuing Note Verbale)
12. Joint Secretary (Administration), Ministry of Environment, Forest and Climate Change
13. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka
14. PS to Minister, Ministry of Environment, Forest and Climate Change, Dhaka
15. PS to Deputy Minister, Ministry of Environment, Forest and Climate Change, Bangladesh
17. Mr. Mohammed Solaiman Haider, Director, Department of Environment, Bangladesh
18. Ms. Jesmin Nahar Senior Assistant Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka
19. PS to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh
20. System Analyst, Ministry of Environment Forest and Climate Change (with a request to upload it in the website)
21. Accounts Officer, Ministry of Environment Forest and Climate Change


18.07.2023
Mohammad Abdul Wadud Chowdhury
Deputy Secretary