



No. 22.00.0000.052.25.003.24.235

Date: 15 April 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

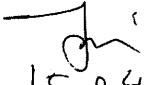
The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, in favor of the following Officers to attend a program titled '6th Greenhouse Gas (GHG) Inventory System Training Workshop', scheduled to be held from **28 to 31 May 2024**, in **Bangkok, Thailand**. This approval is granted in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Mr. Md. Rezaul Karim	Joint Secretary	Ministry of Environment, Forest & Climate Change, Dhaka
ii.	Mr. Md. Mirza Asadul Kibriya	Assistant Director	Department of Environment
iii.	Mr. Md Redwan Ullah	Assistant Director	

2. Terms and conditions:

- i. The Officers will start their journey for **Thailand** around May 28, 2024;
- ii. The period of this workshop and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency;
- iv. UN Office for Sustainable Development (UNOSD) will bear all expenses for participation in the aforementioned workshop, **there will be no financial involvement of Bangladesh Government;**
- v. They will not be allowed to stay abroad more than the approved duration of their stay;
- vi. They shall return to their respective workplace immediately upon returning from the workshop and
- vii. They will have to submit reports on the workshop to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the event.

3. This order is issued with the approval of the competent authority.


15.04.2028
(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

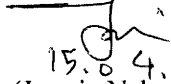
01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
04. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
05. Director General, Department of Environment, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Md. Rezaul Karim, Joint Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
02. Mr. Md. Mirza Asadul Kibriya, Assistant Director, Department of Environment.
03. Mr. Md Redwan Ullah, Assistant Director, Department of Environment.


15.04.2024
(Jesmin Nahar)
Deputy Secretary