



No. 22.00.0000.052.25.004.24.259

Date: 25 April 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the honorable Minister of the Ministry of Environment, Forest and Climate Change to attend "Asian Development Bank (ADB)'s 57th Annual Meeting of the Board of Governors" scheduled to be held in **Tbilisi, Georgia** from **02 to 05 May 2024**. This approval is in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Participant's Name	Designation	Ministry
i.	H.E. Saber Hossain Chowdhury M.P.	Honorable Minister	Ministry of Environment, Forest & Climate Change, Bangladesh.

2. Terms and conditions:

- i. The Honorable Minister may start his journey for **Georgia** on a convenient date near May 02, 2024;
- ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency and
- iv. Asian Development Bank (ADB) will bear all expenses of the aforesaid meeting; **there will be no financial involvement of Bangladesh Government.**

3. This order is issued with the approval of the competent authority.


25.04.2024
(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
02. Principal Secretary to the Honorable Prime Minister, Prime Minister's Office, Bangladesh.
03. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
04. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
05. H.E. Ambassador, the Embassy of Bangladesh in Ankara, Turkey [Concurrently accredited to Georgia].
06. H.E. Ambassador, Embassy of Georgia to the Republic of India in New Delhi, India [Concurrently accredited to Bangladesh].
07. Honorary Consul, Honorary Consulate of Georgia in Dhaka, Bangladesh.
08. Director General, Department of Immigration and Passports, Dhaka.
09. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
10. Director General, Department of Environment, Dhaka.
11. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
12. Managing Director, Bangladesh Climate Change Trust, Dhaka.
13. Chairman, Bangladesh Rubber Board, Chattogram.
14. Director, Bangladesh National Herbarium, Dhaka.
15. Chief Conservator of Forests (CC), Forest Department, Dhaka.
16. Director, Bangladesh Forest Research Institute, Chattogram.
17. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
18. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).
05. Accounts Officer, Ministry of Environment, Forest and Climate Change, Dhaka.

Personal

01. H.E. Mr. Saber Hossain Chowdhury M.P., Honorable Minister, Ministry of Environment, Forest and Climate Change, Dhaka.


25.04.2024
(Jesmin Nahar)
Deputy Secretary