



No. 22.00.0000.052.25.001.21.433

Date: 17.08.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

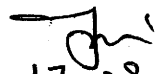
The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, in favor of the following Officers attending a program titled "Regional Capacity Building Workshop on Delivering Climate Change Solutions for South Asia Region", scheduled to be held in Nepal from 12 to 15 September 2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	A. K. M. Showkat Alam Mozumder	Deputy Secretary	Ministry of Environment, Forest and Climate Change, Dhaka.
ii.	Nazma Ashrafi	Senior Assistant Secretary	Ministry of Environment, Forest and Climate Change, Dhaka.
iii.	Md. Mahmud Hossain	Deputy Director	Department of Environment, Dhaka.

2. Terms and conditions:

- i. The Officers will start their journey for Nepal on a convenient date near 12 September 2023;
- ii. The period of this program and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. DHI A/S, Denmark will bear all expenses of the aforesaid program;
- v. They will not be allowed to stay abroad more than the approved period;
- vi. They shall return to their respective workplace immediately after returning from the program and
- vii. They will have to submit reports on the program to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the program.

3. This order is issued with the approval of the competent authority.


17.08.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
03. H.E. Ambassador of Nepal to Bangladesh, Nepal Embassy in Bangladesh.
04. Director General, Department of Environment, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale)**.
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Director General, Department of Environment, Dhaka.
03. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
05. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
06. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website)**.

Personal

01. Mr. A. K. M. Showkat Alam Mozumder, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
02. Ms. Nazma Ashrafi, Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
03. Mr. Md. Mahmud Hossain, Deputy Director, Department of Environment, Agargong, Dhaka.


17.08.2023
(Jesmin Nahar)

Senior Assistant Secretary