



No. 22.00.0000.052.25.001.21.440

Date: 20 August 2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, in favor of the following Officers attending a series of training and meetings titled 'AIM/ExSS Training Sessions, the AIM/LoCARNet Meeting for Sharing Experience and Lessons between Researchers and Policymakers in Asia, and the 29th AIM International Workshop', scheduled to be held in **Hayama and Tsukuba, Japan, from 08 to 15 September 2023**, under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Md. Harun Or Rashid	Deputy Director	Department of Environment, Headquarters, Agargaon, Dhaka.
ii.	Tanjir Tarek Ibn Siddique	Assistant Director	Department of Environment, Noakhali District Office, Noakhali.

2. Terms and conditions:

- i. The Officers will start their journey for Japan on a convenient date near 08 September 2023;
- ii. The period of this series of trainings and meetings and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. Institute for Global Environmental Strategies (IGES) will bear all expenses of the aforesaid series of trainings and meetings;
- v. They will not be allowed to stay abroad more than the approved period;
- vi. They shall return to their respective workplace immediately after returning from the series of trainings and meetings; and
- vii. They will have to submit reports on the series of trainings and meetings to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the series of trainings and meetings.

3. This order is issued with the approval of the competent authority.


20.08.2023

(Jesmin Nahar)
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador, Embassy of Bangladesh in Tokyo, Japan.
03. H.E. Ambassador, Embassy of Japan in Dhaka, Bangladesh.
04. Director General, Department of Environment, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).

Personal

01. Mr. Md. Harun-Or-Rashid, Deputy Director, Department of Environment, Headquarters, Agargaon, Dhaka.
02. Mr. Tanjir Tarek Ibn Siddique, Assistant Director, Department of Environment, Noakhali District Office, Noakhali.


20.08.2023
(Jesmin Nahar)

Senior Assistant Secretary