

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Climate Change-2
www.moef.gov.bd

No. 22.00.0000.085.24.001.21.132

Date: 14.08.2023

To : Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Dhaka, Bangladesh.

Subject: Government Order for participation in the "8th Asia Pacific Adaptation Network (APAN) Forum" to be held from 28 August to 01 September 2023 in Incheon City, Republic of Korea.

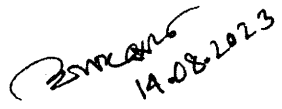
The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following persons for participating in the "8th Asia Pacific Adaptation Network (APAN) Forum" to be held from 28 August to 01 September 2023 in Incheon City, Republic of Korea. Duration of stay and the funding body has been mentioned beside their names:

Sl.No	Name and designation	Position & duration	Funding Body
1.	Sanjay Kumar Bhowmik Additional Secretary Ministry of Environment, Forest and Climate Change	Head of Delegation (28 August to 01 September 2023)	UNEP
2.	Dharitri Kumar Sarkar Deputy Secretary Ministry of Environment, Forest and Climate Change	Member (28 August to 01 September 2023)	UNEP

2. The terms and conditions:

- The officers will start their journey for Republic of Korea on a convenient date near 28 August 2023;
- The period of this forum and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency. **There will be no financial involvement of Bangladesh Government;**
- UNEP will bear all expenses of the aforesaid forum;
- The officers will return to their respective workplace immediately after returning from the forum and
- The officers will submit report on the forum to the Secretary, Ministry of Environment, Forest and Climate Change within seven days after their return from the forum.

3. This order is issued with the approval of the competent authority.


(Dr. Syed Shahjahan Ahmed)
Deputy Secretary
Phone # 88-02-55100214

No. 22.00.0000.085.24.001.21.132/1(18)

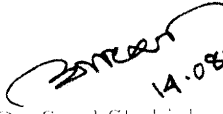
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Copy for information and necessary action to (Not according to seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- Principal Secretary, The Prime Minister's Office, Dhaka.
- Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
- Mr. Sanjay Kumar Bhowmik, Additional Secretary (Climate Change Wing), Ministry of Environment, Forest and Climate Change, Dhaka.
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Republic of Korea.
- Director General, Department of Immigration and Passports, Agargaon, Dhaka.

P.T.O/02

9. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka (With request for issuing note verbal).
10. Mr. Dharitri Kumar Sarkar, Deputy Secretary (Climate Change-3), Ministry of Environment, Forest and Climate Change, Dhaka.
11. PS to Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. PS to Hon'ble Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
14. PS to Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
15. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to publish in the website).
16. Accounts Officer, Ministry of Environment, Forest and Climate Change, Dhaka.
17. Protocol Officer, Ministry of Environment, Forest and Climate Change, Dhaka.
18. Office Copy.


14.08.2023
(Dr. Syed Shahjahan Ahmed)
Deputy Secretary