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Date: 26.10.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

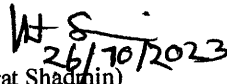
The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, in favour of the following Officers attending the 'Regional Training of Trainers (ToT) on Wildlife Crime', under the terms and conditions described in paragraph 2. The event will take place in **Dehradun, Uttarkhand, India**, with the First ToT scheduled from **November 21st to 30th, 2023**, and the Second ToT from **December 11th to 20th, 2023**,

Sl No.	Name	Designation	Place of Posting	Session & Duration
i.	Mr. Dipon Chandra Das	Assistant Conservator of Forests	Establishment Unit, Bana Bhaban, Agargaon, Dhaka.	First ToT (21-30 November 2023)
ii.	Ms. Rubia Islam	Wildlife & Biodiversity Conservation Officer	Wildlife Management & Nature Conservation Division, Dhaka.	
iii.	Mr. Kazi Tariqur Rahman	Assistant Conservator of Forests	Coastal Forest Division, Noakhali	Second ToT (11-20 December 2023)
iv.	Mr. Md. Mofizur Rahman Chowdhury	Ichthyologist	Wildlife Management & Nature Conservation Division, Khulna.	

2. Terms and conditions:

- The first two Officers will start their journey for India on a convenient date near November 21, 2023, to attend the First ToT;
- The next two Officers will commence their journey on a suitable date near December 11, 2023, to participate in the Second ToT;
- The period of this training sessions and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- South Asia Wildlife Enforcement Network (SAWEN), Secretariat in collaboration with Wildlife Crime Control Bureau (WCCB) and TRAFFIC (NGO) will bear all expenses of the aforesaid training sessions;
- They will not be allowed to stay abroad more than the approved period (except travel time);
- They shall return to their respective workplace immediately after returning from the training sessions and
- They will have to submit reports on the training sessions to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the event.

3. This order is issued with the approval of the competent authority.


(Israt Shadin)
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. High Commissioner of Bangladesh to India, High Commission of Bangladesh in India.
03. H.E. High Commissioner of India to Bangladesh, High Commission of India in Bangladesh.
04. Chief Conservator of Forests (CC), Forest Department, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Joint Secretary (Admin), Ministry of Environment, Forest and Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
05. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
06. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Dipon Chandra Das, Assistant Conservator of Forests, Establishment Unit, Bana Bhaban, Agargaon Dhaka.
02. Ms. Rubia Islam, Wildlife & Biodiversity Conservation Officer, Wildlife Management & Nature Conservation Division, Dhaka.
03. Mr. Kazi Tariqur Rahman, Assistant Conservator of Forests, Coastal Forest Division, Noakhali.
04. Mr. Md. Mofizur Rahman Chowdhury, Ichthyologist, Wildlife Management & Nature Conservation Division, Khulna.

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26/10/2023
(Israt Shadmfn)
Deputy Secretary