

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Climate Change-2  
[www.moef.gov.bd](http://www.moef.gov.bd)

No: 22.00.0000.086.08.001.19.268

Dated: 15.11.2023


**Government Order**

Mr. Md. Mostafa Kamal, Assistant Director (Mitigation), Bangladesh Climate Change Trust, Ministry of Environment, Forest and Climate Change, Dhaka has been granted 15 (Fifteen) days Ex-Bangladesh Leave (Earned Leave) to perform the Holy Umrah and for the purpose of visiting Holy Religious & Historical Places (Mecca-Medina Sharif) in the Kingdom of Saudi Arabia from 10.12.2023 to 24.12.2023 or 15 (Fifteen) days from the date of commencement of Ex-Bangladesh leave.

02. This leave is granted under the following terms and conditions:

- i. The Officer will start his journey for the Saudi Arabia on a convenient date near 10-24 December 2023 or 15 (Fifteen) days from the date of commencement of Ex-Bangladesh leave.
- ii. He will draw his all pays and allowances in local currency. No part of it should be drawn in foreign currency.
- iii. All related expenses of this travel will be borne by him.
- iv. The provision of Rule 34 of Appendix VIII or BSR (part-1) is applicable for this approval.

03. This order is issued with the approval of the competent authority.


  
(Dharitri Kumar Sarkar)  
Deputy Secretary  
Phone: 55100374

No: 22.00.0000.086.08.001.19.268

Dated: 15.11.2023

Copy for kind information and necessary action (not according to seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (with request to issue a Note Verbale).
2. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia.
3. Additional Secretary (Climate Change Wing), Ministry of Environment, Forest and Climate Change, Dhaka.
4. Managing Director, Bangladesh Climate Change Trust, Mohakhali, Dhaka.
5. Director General, Immigration and Passport, Agargoan, Dhaka.
6. Private Secretary to the Hon'ble, Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
7. Private Secretary to the Hon'ble, Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. Secretary (Deputy Secretary), Bangladesh Climate Change Trust, Mohakhali, Dhaka.
10. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
11. Divisional Controller of Accounts, Divisional Controller of Accounts office, Dhaka.
12. Deputy Director, Regional Passport Office, Passport Bhaban, Dhaka.
13. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (With request to publish in the website).
14. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
15. Mr. Md. Mostafa Kamal, Assistant Director (Mitigation), Bangladesh Climate Change Trust, Mohakhali, Dhaka.
16. Accounts Officer, Bangladesh Climate Change Trust, Mohakhali, Dhaka.
17. Office Copy.

  
(Dharitri Kumar Sarkar)  
Deputy Secretary